

**CONTRACT FOR EMPLOYMENT
OF OFF-DUTY OFFICER**

SAMPLE Contract #: 08-

I, name, the undersigned hereby request that the City of Wilmington Police Department facilitate my hiring off- duty officer on

The undersigned understands and agrees that the costs for the services of the above listed off-duty sworn police personnel is \$30.00 per hour per officer, and further, that a minimum required payment of \$120.00 per officer must be guaranteed by the undersigned.

The undersigned further understands and agrees to pay the total amount of \$0.00 for the above requested off-duty officers and/or supervisors, and agrees to pay at the above listed hourly rate for all hours worked in excess of those requested herein. Pre-payment of all costs may be required at the discretion of the Wilmington Police Department. If so, such pre-payment must be made 48 hours in advance of the above listed employment time and date. The undersigned also understands and agrees to make all payments required pursuant to this request to the City of Wilmington, ATTN: Fran Braddock/Collections, P.O. BOX 1810, Wilmington, N.C. 28401 (located at 305 Chestnut Street, Wilmington N.C.).

Further, that upon at least twelve (12) hours advance notification this request may be canceled by the undersigned without costs. If this required cancellation notification is not provided, the undersigned agrees to pay a minimum cancellation fee of \$120.00 per contracted officer. Notice of cancellation may be provided to either the Support Services Division at 343-4761 or the Wilmington Police Department Desk Officer at 343-3645.

The undersigned understands that outside work contracts are filled on a voluntary basis and the potential for unfilled requests exist.

This the 29th day of March, 2008

Please fax back to Hobyn Ellis
at 341-4634. Phone 343-4761
Office hours: Mon-Fri, 7am-3:30pm

Requested By:

Full Name (Signature) of Employer

Company or Firm

Street Address

Wilmington, NC 2840

City, State, Zip Code

SAMPLE

Further legal questions can be directed to our Police Attorney:
Bill Wolak at 910-343-3629